



# Harvard Pilgrim Health Care



## Job Description

### Job Title

**: Health Care Data Analyst**

### Job Number:

**19000015**

### Job Posting

**: Feb 12, 2019, 12:39:44 PM**

## Description

Are you interested in becoming part of a dynamic team that is looking to innovate and improve?

Would you like to work for a company that has been rated by the BBJ (15+yrs) as one of the best places to work?

Do you want to be part of a company that is committed to giving back to the community?

Harvard Pilgrim Health Care is currently seeking a highly motivated individual to join our organization as a Health Care (Informatics) Data Analyst. This critical role will be part of a team responsible for providing technical and methodological design consultation, database development, software program development, data management, statistical analysis, and results interpretation/ reporting for various internal and external projects.

## **WHAT YOU WILL BE DOING**

- Manipulate data using large datasets and multiple data sources.
- Translate customers' needs/expectations into technical specifications allowing for efficient and accurate database queries and outputs (report, visualizations, drill-downs).
- Provide analyses and recommendations if corrections are needed. Investigate and discovers areas of opportunity.
- Improve the usability and functionality of reports to clearly summarize key metrics ensuring that complex information and data are accessible/understood by the audience, mainly other internal Harvard Pilgrim dept's.
- Develop insightful summaries and recommend new analytical processes and tools to enhance analytical capabilities.
- Perform out-of-the-box thinking, collaborate with others, and make a difference every day!

## **Qualifications**

### **WHAT YOU NEED**

- Bachelor's degree or equivalent in Business, Finance, or data sciences; 3 - 5 years related professional experience with database design or health care data analytics. MA/MS preferred.
- Proficient with MS Office suite including spreadsheet development, database management and graphics. Working knowledge with SAS required; experience with SQL and Access programming is preferred.
- Very strong analytic skills and ability to research and learn new technical tools and software, and work with a variety of data sources.
- Strong critical thinking, project planning skills, and interpersonal skills and an aptitude for detail-oriented work.
- Resilient, collaborative, flexible, innovative.

### **WHAT MAKES US STAND OUT**

- Work-Life-Flexibility

- Paid volunteer time off (up to 3 days annually)
- Open Time Off
- Annual Mini-Grant of \$500 donated to a non-profit organization of the employee's choice
- Educational Reimbursement

### **Working Environment**

Normal office environment; must have ability to commute between HPHC locations as required by the position.

### **Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of employees assigned to this position.

### **Primary Location**

: United States of America-Massachusetts-Wellesley

### **Organization**

: 667 INFORMATICS

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